



Minutes of the meeting of the ordinary meeting of HAMPSTHWAITE PARISH COUNCIL (HPC) on Monday 12 August 2019 in The Village Room, 21 High Street, Hampsthwaite, HG3 2EP

Present:

Councillor H Brown, Councillor G Howard, Councillor J Fairfoot, Councillor D Collett, Councillor J Jennings, Councillor J Backhouse. Councillor C Mounsey, 4 members of the public.

45/2019. Apologies:

- a. To Note Apologies and Approve Reasons for Absence
None received.

46/2019. To Note any Declarations of Interest:

- a. To Approve Dispensation Requests
None received.
- b. To Note Declarations of Interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests
Councillor J Backhouse declared an interest in agenda item 51 Finance (d) – He is a Trustee of the Village Rooms.

47/2019. Public Participation:

Residents raised the following matters:

- Medieval Way and further works to ruin the archaeology
- Brookfield Garth Development – Height of buildings and concern about the Oak tree
- Dog Waste Disposal bin, Church Lane. The Church has not been receiving the funds from the Parish council

A visit was made from Community Officer Lucy Walker to introduce herself and ask if any problems around the village.

7.30pm

48/2019. To Receive reports from North Yorkshire County Councillor and Harrogate Borough Council

Not in attendance.

49/2019. Minutes:

- a. To Approve Minutes of the Ordinary Meeting of Hampsthwaite Parish Council held on 8th July 2019 as a true and accurate record of that meeting.

Amendment - Grass Cutting quote from Backhouse Bros should read £160 per 8 cuts not 12 cuts.

Amendment – (Item 36) Statement from Councillor Brown needs to be removed and submitted Confidentially if necessary - See below.

Observation – VE Day celebrations has been missed off Agenda

Clarification – Payback team is to be run by the Memorial Hall and All reference to the Parish Council on the paperwork should be removed

It was agreed that the minutes would not be signed as a true record without seeking advice on Item 36.

- b. To Approved Minutes of the Extra Ordinary Meeting of Hampsthwaite Parish Council held 25th July 2019 as a true and accurate record of that meeting.

It was resolved that the above minutes were a true record –

Proposed by Councillor J Backhouse, Seconded by J Fairfoot – All Agreed and signed by Councillor H Brown.

50/2019. Planning

- a. To Consider the planning applications received.

19/02755/FUL – An extension to the closing date had been requested, then why was the decision made on the 8th August 2019?

- b. To consider any further planning/enforcement matters

None to discuss

- c. To Consider any action required for the Local Plan Revision Consultation

Councillor H Brown to draft a response for approval at the September meeting.

51/2019. Finance

- a. To approve payments as detailed in Appendix 1
Expenditure

Name	Purpose	Amount
N Moorcroft	Admin contract	£369.60
Ray Skelton	July Grass cutting	£526.28
HBC	Bulbs	£160.80

G Howard	Community Pay Back	£16.71
SSE	Electricity Huts	£98.52 – Direct Debit
SSE	Electricity Village green	£ - Direct Debit
<u>Income</u>		
N Moorcroft	Refund of mileage	£34.20

It was resolved to settle all the above accounts with immediate effect

Councillor J Backhouse requested to check all bank statements to reconcile. This was granted and carried out. He requested that the first invoice of Ms Moorcrofts be checked for mileage

- b. To Approve Bank Reconciliation Statement 31 July 2019 (Appendix 2)

It was resolved to approve the bank reconciliation statement as against relevant bank statement and cash book entries.

- c. To consider quotes for designation HPC website and email addresses

Councillor J Backhouse raised his concerns about where the money was coming from to fund this.

Postponed to next meeting so everyone can read the information provided.

- d. To consider installation of 'post box' on Village Room outside wall and necessary action

Councillor G Howard had obtained a price of £37.50. Permission to be sought from Village Room Committee and recognition from Post Office.

- e. To consider attendance of Councillor(s) at YLCA One Day Conference – 13th September 2019

It was resolved to decline the offer.

- f. To consider advice re: dissolution of H.A.G. and consider necessary action

It was resolved to write back to H.A.G.

- g. To consider HPC budget provision as against current income and expenditure.

It was resolved that Councillor J Fairfoot would carry out a forward projection and report at the next meeting

- h. To consider proposal from Councillor Mounsey and necessary action re: The Medieval Way.

It was resolved for Councillor G Howard to carry on with the work outlined in the meeting and to keep Councillor C Mounsey updated and he invited her to regular visits.

It was requested that Councillor J Backhouse provide a detailed invoice for work carried out on Medieval Way in January/February.

- i. To consider activities re: UCI Cycle Race and HPC contribution

It was resolved that Councillor G Howard obtain price for safety barriers and information on flags to be forwarded to Clerk for action. It was discussed £300 grant had been received a further £100 was available only if needed.

- j. To Consider additional fencing requirements at play area

It was resolved to ask Mr Scruton for a quote for the work and Councillor J Fairfoot to pass information on to Ms N Moorcroft.

52/2019. Hampsthwaite Parish Council Administration Matters:

- a. To consider Hampsthwaite Parish Council Internal Audit Report and necessary actions to address matters raised.
- b. To approve timetable for development of HPC asset register/schedule
- c. To consider a necessary action re: Feast Cabins

It was resolved to move these items to the September meeting

53/2019. Councillor Activities:

- a. To Note reports from outside bodies, councillor activities and training

It was resolved to move item to September meeting

- b. To Receive report from Councillor Collett re: YLCA training.

It was resolved that Councillor Collett and Councillor Mounsey would give a joint presentation at the September meeting.

- c. To Consider any action required arising from item 53(a)

It was resolved to move item to September meeting.

54/2019. Highways:

- a. To Consider ongoing/current Highway issues

- b. To Approve necessary action with regard to the above

It was resolved to move these items to the September meeting. In addition discussion took place re parking of vehicle on Brookfield/Brookfield Garth and Brookfield Crescent dangerously near junction. It is requested that Ms Moorcroft seek advice

55/2019. To Note Correspondence Received

None to discuss

56/2019. To Note Matters for information and items for next monthly meeting agenda

- a. VE Day Celebrations 2020

58/2019. To Confirm date, time and venue for next ordinary meeting of Hampsthwaite Parish Council.

It was resolved that the next ordinary meeting of HPC is held on Monday 9th September 2019, commencing at 7.15pm in the Village Rooms, 21 High Street, Hampsthwaite, HG3 2EP.

It was Resolved to exclude the press and public from the meeting by virtue of the Public Bodies (Admissions to Meetings) Act 1960 for item 57 only.

The meeting closed at 9.20pm