

Main Committee Meeting of Hampsthwaite Memorial Hall

30th September 2019

Chair

Geoff Howard

Apologies

Catherine Mounsey Pauline Robson Dot Thwaites Suzanne Capel-Cure Linda King

Present

Geoff Howard (GH) Grant Blakemore (GB) Phil Scruton (PS) Peter Capel Cure (PC-C)
Mozi Nami (MN) Frances Harcourt-Brown (FH-B) Mel Marshall (MM) Simon Webster (SW)
Stuart Jennings (SJ) Jude Campbell (JC)

Minutes

The meeting was opened by GH and welcomed GB from Hampsthwaite Feast

Matters Arising

- **Alarm System** GH stated that the fire alarm is up and running and is on all the time, however, clear instructions are required as to how to switch the alarm off if required as the panto season has started with rehearsals and the equipment and props they use may trigger the alarm.
- **The starcloth track** is up and running
- **Maintenance report update GH** to contact Nidd Hall Windows regarding the rusted up windows of the snooker room
AVA system check required.
- **Emergency Main Entrance light** not coming on
- **Toilets and kitchen grant update** - GH stated that he would like assistance and suggestions as to how the grant application could be improved having been knocked back by Ellen Cross - funding officer for North Yorkshire & Humber Hub - and she appears to be asking for the benefits to the community and why i.e: no toilet facilities for women snooker players, apparently just starting that is not sufficient and the grant requires proof of this need. **GH asked that all members of the committee** try and get proof by way of written complaints, issues or comments of lack of/poor facilities to add weight and support to the grant application. **GH asked all committee members to view the video link** he sent out in an email to try and assist in the committee's feedback.
- **Main Hall Heating** MN stated that a supplier has quoted £1K per fan heater for each fan heater to be replaced totaling £10K to upgrade the existing system MN also asked that the committee consider an alternative system including air conditioning **MN** to obtain quotes
- **Kitchen Loft Control Room** MN has met with a supplier and he stated that a loft was not a good place to site a control room and that it should be in the ground floor for practical access issues running the **Cat5/6** cable into the kitchen above the hatch and through to power points in the hall a discussion ensued and it was agreed that this was a good idea and to site the equipment on a trolley and that a manual with instructions would be provided and the system set with default settings for children's party mode etc.... Whilst MN was with the supplier for this work he noted that there was a potential asbestos problem when removing some to the ceiling tiles for this work.

- **Lighting upgrade** some of the bulbs have been in place for quite sometime and a suggestion for LED lights has been made to save on energy **GH** suggested a Knabs Ridge Community Fund grant is a possible source of funding for this.
- **MN** to obtain a quote for an asbestos survey to be completed and removal of aforesaid if required.
- **GH** asked for the committee to prioritise the improvements to the hall and it was agreed as follows 1. Toilets and Kitchen 2. Control Room 3. Upgrade Heating 4. Building Extension to the Hall. **GB** asked if the extension would fit in with the Grant requirements **GH** stated that he will draw up plans for an extension as a suggestion for a meeting to discuss with all the committee members and groups using the Hall in the not too distant future as the grant deadline for the Village Hall Improvement Fund is March 2020 this grant will give 20% of the cost and planning permission, surveys and quotes will need to be in place before Christmas, and this grant was too good an opportunity not to miss out on.
- **VE Day Celebrations** **GH** stated that there will be an open meeting on 8th October 2019 to get ideas as to how best to use the Hall and plan the activities for this memorable day, it was suggested that an amount be added to the ticket price for entry to the concert/dance to go towards a donation to the Poppy Appeal or any other appropriate veteran led charity. **GH** to investigate if there is a micro grant for the instruction of dance classes for the 40's themed dancing that will take place.

Treasurers Report

- **GH** thanked the Treasurer for obtaining a UCI grant which funded the flags in the village for the UCI race. The current account balance stands at £23,770.82 and the deposit account stands at £39,459.82. The outstanding bill for the Feast took place and **GB** said that the concern regarding the lack of communication prevented this invoice from being paid this has now been resolved and a vote as to whether the Feast should pay this invoice in its entirety took place **PS** wanted it to be noted in the minutes that he did not agree with the majority who voted that the invoice of £100.00 should be paid with no credit note raised as originally requested.
- **PC-C** wanted to draw attention to the committee that issues and costs regarding insurance that should be considered as premiums are likely to increase especially with the anticipated improvements to the Hall.
- **GH** requested approval to the spend of another post for affixing the banners used at the front of the car park - cost to be obtained.

Any Other Business

- **MN** has been approached by a company wanting to put gaming days on in the Hall once a week, these are computer games and no gambling is involved, the internet connection is sufficient for their needs and they are hoping for a take up of up to 50 people on the day **MM** stated that it would be difficult to block out a Saturday every week as this booking would preclude any other more lucrative bookings, it was agreed that a trial day to judge the success would be a good idea.

Dates of next meetings

28th October - Sub Committee Meeting
 18th November - Main Committee Meeting