

Hampsthwaite Village Feast Marquees and associated equipment

The Hampsthwaite Village Feast committee has been able to secure the purchase of framed marquees and associated equipment. These are high quality 'Pavilion' marquees manufactured and supplied locally by Bradford Cover and Tent Ltd (see www.onlinetents.com/html/garden.html)

To assist towards funding the maintenance and continued development of these resources, the marquees and associated equipment may, at the discretion of the Feast Committee, be hired to locally based events of any kind on condition that:

- On all occasions whether loaned or hired, the responsibility for due care and safe return shall rest with a named resident of Hampsthwaite: this will normally require the named resident to oversee the rigging and taking down of the Marquees on site for example.
- Whether loaned or hired the cost of insurance, rigging and transportation will be considered separately and will normally be the responsibility of the user.
- The Hampsthwaite Feast Committee accepts no liability for injury, loss or damage respect to third parties or damage to the Marquees and/or associated equipment when they are loaned or hired and responsibility for securing appropriate insurance cover rests with the user.

Hire charges:

Hire charges, terms and conditions are subject to review at each Feast AGM held in Autumn

Hire charges are:

- £60 per event (maximum 3 days) for the 5 metre x 5 metre Marquee
- £20 per event for 5 metre x 5 metre Marquee sides.
- £20 per event for 5 metre x 5 metre Marquee lining.
- £100 per event (maximum 3 days) for the 5 metre x 10 metre Marquee.
- £30 per event for 10 metre x 5 metre Marquee sides.
- £30 per event for 10 metre x 5 metre Marquee lining.
- £40 per event (maximum 3 days) for the 5 metre x 2.5 metre entrance Marquee.
- £10 per event for 5 metre x 2.5 metre Marquee sides.
- £30 per event (maximum 3 days) for the 2.5 metre x 2.5 metre Hog Roast Marquee.
- £10 per event for 2.5 metre x 2.5 metre Marquee sides.
- Marquee lighting available, either coloured bulbs or display-spots, at £30 per event (all mains voltage)
- Sound systems also available at £75 per event as determined by requirements.
- Mobile Hog Roast hire at £150 per event (inc. gas). Note: £25 surcharge if not clean when returned.
- Mobile BBQ pits (3 no. 6'0" x 21" approx. plus 1 no. 4'0" x 21" approx.) at £20 per event
- Portable Staging (15 modules 750mm x 750mm x 500mm high) plus rear safety rail and steps at £100 per event
- Portable Mini-Golf / Crazy-Golf course available at £100 per event
- Trestle tables approx. 6' x 2' with benches at £10 per event (for 1 table plus 2 benches)
- Rectangular conference tables approx. 6' x 3' with upholstered chairs (for1 table plus 6 chairs

Hampsthwaite Feast Committee:

Chair : Iain Rowson
Hon. Sec. : Julian Franklin
Treasurer : Grant Blakemore

Hire Terms

- All prices **exclusive** of transport, delivery and rigging charges, flooring, lighting and third party insurance.
- Hog Roast and Marquee hire is subject to a £25 handling charge per event.
- Rigging and dismantling costs extra at £40 per person required unless waived in lieu of hirer providing assistance (number of adults required to be 1 plus 1 extra for each 2.5m marquee length e.g. 2.5m x 2.5m = 2; 5m x 5m = 3; 5m x 10m = 5).
- Transport and delivery will be charged at 0.50p per mile return journey rounded up to the nearest £10.00 to include loading and unloading assuming help is available.
- Floors available on request and subject to availability – price on application.
- Full payment normally to be made before the event.
- In the context of the Hire Charges listed, an 'Event' can be no longer than 3 days duration – extended hire periods can be quoted on request.
- Bookings for hire may be subject to payment of a deposit on acceptance of booking.
- Bookings for hire may also be subject to payment of a security cheque, which is returned in exchange for the Marquee(s) being returned in acceptable condition.
- All cheques made payable to Hampsthwaite Feast.
- Guidance on using Feast equipment is available at <http://www.hampsthwaite.org.uk/feast/>

Conditions of hire

1. All equipment remains the property of Hampsthwaite Village Feast and is offered for loan or hire subject to availability. When on loan, the Marquee(s) and associated equipment are deemed to be hired at no cost therefore subject to the same terms and conditions.
2. Hire charge quotations are submitted on the understanding that the hirer is responsible for all erection of the Marquee(s), installation of associated equipment and transport to and from the site. The hire charge does not include any repairs or making good that may be required to the site.
3. It is the hirer's responsibility to clearly mark any underground cables, pipes, gas or water mains, drains or any other such items that could be damaged during the erection of the Marquee(s). The hirer shall obtain any permission required for the erection of the Marquee(s).
4. Whilst every effort will be made by Hampsthwaite Village Feast to ensure the completion of all confirmed bookings, we cannot accept liability for non-fulfilment of a booking if we are prevented from carrying out the booking by reason of fire, flood, labour or political disturbance, equipment or mechanical breakdown, Act of God or any other circumstances beyond our control.
5. A non-returnable deposit of 25% of the hire charge is normally required to confirm an order. The balance of the account must be paid in full on or before the day of the event.
6. We reserve the right to require hirers also to leave a deposit against damage in the form of a cheque, which is returned in exchange for the Marquee(s) and associated equipment being returned in acceptable condition.
7. The hirer will be responsible for the safe custody of the Marquee(s) and other equipment while on site and will make good all loss or damage to the Marquee(s) and associated equipment (fair wear and tear excepted).
8. Insurance cover for the Marquee(s) and associated equipment against malicious damage, fire and theft is the responsibility of the hirer.
9. Cooking is not allowed in or around the Marquee(s) except by prior arrangement and subject to a site inspection. We reserve the right to make a charge for cleaning if this is found to be necessary as a consequence (including cleaning of the Hog Roast).
10. We do not accept any responsibility for the safe and hygienic preparation, storage, cooking and consumption of any foodstuffs during the event.
11. We do not accept any responsibility regarding the safe storage and use of gas cylinders and ignition or use of any cooking equipment, including the Hog Roast.
12. We do not accept responsibility for any damage to equipment placed in the Marquee(s) or any Public Liability.

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Contract of hire

I/we agree to all the terms and conditions above and wish to hire <5x5*> <5x10*> <5*x2.5*> <2.5*x2.5*> Marquee(s) and/or <staging> <modular staging*> <data projector*> <lights*> <sound system*> <Hog Roast*> <BBQ Pits*> <Mini-Golf*> <Skittles*>

**circle as required*

For a period of < _____ days> starting from < _____ date>

I enclose a booking deposit of < £_____ > which I understand is non-returnable and I understand also that I will have to pay the balance of < £_____ > upon collection of the Marquee(s) and/or associated equipment for hire.

I will leave a deposit against damage in the form of a cheque for < £_____ >, which I understand will be returned to me on return of the Marquee(s) and/or associated equipment in satisfactory condition (e.g. Hog Roast cleaned before return)

I understand it is my responsibility to ensure there is appropriate third party insurance cover and to make good any damage or losses to the Marquee(s) and/or associated equipment.

Signed (on behalf of the Hirer) _____ Date: _____

Signed (on behalf of Hampsthwaite Feast) _____ Date: _____

Print name of Hampsthwaite resident _____ Tel: _____

Signed (on behalf of Hampsthwaite resident) _____ Date: _____

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