

# Main Committee Meeting of Hampsthwaite Memorial Hall 27th January 2020

**Chair** Geoff Howard

**Apologies** Grant Blakemore, Pauline Robson, Suzanne Capel-Cure, Linda King.

**Present** Geoff Howard (GH) Mel Marshall (MM) Peter Capel-Cure (PC-C) Mozi Nami (MN) Jane Nami (JN) Phil Scruton (PS) Frances Harcourt-Bown (FH-B) Dot Thwaite (DT) Catherine Mounsey (CM) John Carney (JC) Shelley Nelson (SN) Stuart Jennings (SJ) Andy Francis (AF) Jude Campbell (JC)

## Minutes

The meeting was opened by GH and minutes from the previous meetings agreed

## Matters Arising

- **Toilets/ Kitchen Grant** GH thanked all who contributed in assisting with the details required for the grant and is expecting a contribution from the snooker club, GH stated that the first stage of the grant application is complete and that all the work completed at this stage will assist in future applications if this application is declined.
- **Stage System Control Project Update** MN stated that the first part had been completed and the full cinema screen is in operation, however, procedures for use are to be written. The second phase - the lighting and flight case - to be undertaken by AV Production Solutions, who have been highly recommended and indeed members of the committee have been very pleased with the work to date. GH stated that a 'shopping list' of LED lights needs to be compiled and there is a potential for a Knabs Ridge grant of £2.5K towards the cost.
- **75th Anniversary of V E Day** GH opened the discussion with the costs and risks and the original idea of initially opening up the ticket sales for the evening dance to groups using the Hall, this idea was queried by CM who proposed that all tickets should be opened up to the village as a whole community. PS stated that excluding children would cause an attendance issue, there then followed discussions and it was felt, that as a conclusion, a leaflet drop to all the homes in the village asking for a response as to whether they would be interested in buying tickets using a reply slip with a deadline for the end of February. Once the numbers are in then decisions and firming up details could be made. The final price of the ticket for this event would then depend on the numbers, as a minimum 100 ticket sales are required to cover costs and the maximum that the Hall can accommodate is 250 but this would depend on the weather as some attendees would then need to flow out into the outside areas for this to be a comfortable number. As a reminder the ticket will include a fish and chip supper and the maximum price would be £15 but this cost could be reduced if numbers are favourable. **PS** to ascertain if any sponsorship would be forthcoming for the dance. GH has been successful in gaining a £500 grant towards the dancing classes cost.
- **Hall Extension Project** GH is meeting the Architectural Technician on Wednesday 29th January to discuss plans.

## Secretary's Report

Nothing to report at this meeting

## Treasurer's Report

- Current account balance £16,809.68 the deposit account balance £23,846.72 PC-C stated that income is slightly down and that a set of accounts will be ready for the next meeting

## **Booking Secretary's Report**

- MM distributed a chart showing the Hall users and the rates currently being charged plus the proposed increase, the last increase was in June 2016 and MM has proposed an increase in June 2020 which equates to 2% increase per year over the last 4 years with an effective date of 1st June 2020. PC-C proposed that the next rate increase be in 3 years time. GH thanked MM for all his hard work

## **Maintenance Report**

- Lock in the Ladies Loo not working
- JN said that at the WI meeting the room was very cold GH said that to achieve a comfortable temperature the thermostat should be set an hour before commencement of the meeting.
- Banner post cost of £200
- Floor polisher - the price of a new machine to be brought to the next Sub Meeting by **GH**

## **Any Other Business**

- Procedure for using the cinema system to be written by **MN** in time for the WI meeting next Monday

## **Dates of next meetings**

24th February - Sub Committee Meeting

30th March - AGM @ 7.30pm followed by the Main Committee Meeting