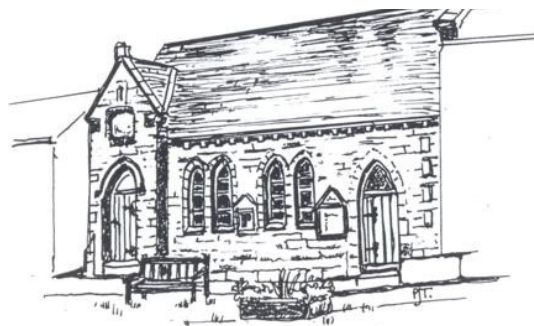


HAMPSTHWAITE PARISH COUNCIL

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Minutes of the meeting of the ordinary meeting of HAMPSTHWAITE PARISH COUNCIL (HPC) on Monday 8 July 2019 in The Village Room, 21 High Street, Hampsthwaite, HG3 2EP

Present:

Councillor H. Brown (Chairman), Councillor J. Fairfoot, Councillor G. Howard, Councillor D. Collett, Councillor J. Jennings, Councillor J. Backhouse, Councillor Catherine Mounsey, 2 members of the public and Nicola Moorcroft (Adviser)

31/2019. Apologies:

a. To Note Apologies and Approve Reasons for Absence

All members present.

32/2019. To Note any Declarations of Interest:

a. To Approve Dispensation Requests

None received.

b. To Note Declarations of Interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests

Councillor J. Backhouse declared an interest in agenda item 38/2019 (c) – Backhouse Brothers had submitted a quote for work.

33/2019. Public Participation:

Residents raised the following matters:

Overgrown vegetation in stream

Footpaths requiring attention

Availability of parish councillor contact details to members of the public, other than on website.

34/2019. To Receive reports for North Yorkshire County Councillor and Harrogate Borough Council

No report available.

35/2019. Minutes:

a. To Approve Minutes of the Ordinary Meeting of Hampsthwaite Parish Council held 10/06/2019 as a true and accurate record of that meeting.

Amendment:

The date of minutes at minutes reference 21/2019 should read 13/05/2019

It was resolved that (subject to the amendment noted above) the minutes of the Ordinary Meeting of Hampsthwaite Parish Council held 10/06/2019 as a true and accurate record of that meeting,

To Resolve to exclude the press and public from this meeting by virtue of the Public Bodies (Admissions to Meetings) Act 1960 for item 36 only

It was resolved to exclude the press and public from this meeting due to the confidential nature of agenda item 36/2019 only

36/2019. To Receive a statement for the Chairman regarding cheque payments and to discuss the situation.

Chairman read a statement regarding an irregularity on two HPC cheques, requesting information from members.

37. Planning

a. To Consider the planning applications received:

Hampsthwaite Parish Council considered the under-mentioned applications, received from Harrogate Borough Council and reached the decision shown:

HDC Reference:	Address / Description:	Hampsthwaite Parish Council decisions:
19/02588/FUL	2 Finden Gardens Demolition of detached garage, erection of 2 storey extension, porch and alteration to fenestration	Hampsthwaite Parish Council has no objections to this planning application
19/02685/FUL	14 Hollins Lane Erection of dormer extension, extension of detached garage to provide studio/office space	Hampsthwaite Parish Council has no objections to this planning application

b. To Note HDC Planning Decision Notices received

Planning Applications refused:

PROPOSAL: Outline planning application for a residential development of up to 71 dwellings and medical facility (D1) plus public parking access with access considered.

LOCATION: Land Comprising Field At 425731 458769 Hampsthwaite North Yorkshire

REFUSAL OF PLANNING PERMISSION.

The reasons for the decision are as follows:

1 The proposed development by reason of its edge of settlement location and scale will result in a significant expansion of the village into the surrounding rural landscape, adversely impacting the setting of the Hampsthwaite Conservation Area, the setting of grade II listed buildings and non-designated heritage assets located within the Conservation Area and the landscape setting of the Nidderdale Area of Outstanding Natural Beauty. Therefore, the proposal is contrary to Policy EQ2 of the Harrogate District Core Strategy, Policies C2 and HD3 of the Harrogate District Local Plan and Sections 16 and 72 of the Planning (Listed Buildings and Conservation Areas) Act 1990.

2 No overriding justification exists for the development of a medical centre on land that is within Flood Zone 2 in conflict with Policy EQ1 of the Harrogate District Core Strategy.

3 Inadequate evidence has been provided to demonstrate whether significant ecological harm is caused by the development or that appropriate mitigation is available if necessary.

Therefore, the proposal is in conflict with paragraph 175 of the National Planning Policy Framework.

It was resolved to extend thanks to Councillor Collett for attending the HBC meeting and representing HPC on this matter.

Planning applications approved:

APPLICATION NUMBER: 19/02019/FUL

PROPOSAL: Erection of first floor and single storey extension and alterations to fenestration. (Revised Scheme).

LOCATION: Irestone 3 Hollins Lane Hampsthwaite Harrogate North Yorkshire HG3 2EJ

APPLICATION NUMBER: 19/01887/FUL

PROPOSAL: Erection of two storey extension and alterations to fenestration.

LOCATION: 11 Finden Gardens Hampsthwaite Harrogate North Yorkshire HG3 2EN

c. Public Path Diversion Order 2019: Cruet Farm, Hollins Lane, Hampsthwaite, North Yorkshire.

It was resolved to note the Public Path Diversion Order 2019: Cruet Farm, Hollins Lane, Hampsthwaite, North Yorkshire.

d. To Consider any further planning/ enforcement matters

Information provided regarding TPOs trees on private land

38/2019. Finance:

a. To Approve payments as detailed in Appendix 1

INVOICES TO BE PRESENTED FOR PAYMENT 08/07/2019

NAME	PURPOSE	AMOUNT
N. Moorcroft	Admin contract (20 hours) @ £17.60 per hour	352
	mileage	41.4
	postage (2x 1st class + 1 signed for)	4.31
	ICO Data Controller fee	40
Ray Skelton	June grass cutting	526.28
SJ Kearns	HPC Internal Audit + Report	96
	TOTAL	1059.99

INCOME

NIL

It was resolved to settle all the above accounts with immediate effect.

Councillor Howard signed cheques, countersigned by Councillor Brown

b. To Approve Bank Reconciliation Statement to 30 June 2019 (Appendix 2)

No bank reconciliation statement available as bank statement not yet available.

Councillor Backhouse left the meeting room whilst this agenda item was discussed and voted upon.

c. To Consider quotes for remedial work to play area

It was resolved to approve the quote for required remedial works from Playdale, with the addition of 3 vertical poles at 51. 70 each; order to be placed by Ms Moorcroft (adviser)

d. To Clarify arrangements re: Hampsthwaite in Bloom and approve necessary action

It was resolved that no further action be taken as a local resident had offered their services in managing Hampsthwaite in Bloom

e. To Clarify arrangements re: commuted sums from HBC to HPC and approve necessary action

It was resolved that all future communication with Harrogate BC (HBC) with regards to commuted sums be conducted through adviser/clerk.

f. To Clarify arrangements re: Community Payback Scheme and approve necessary action.

It was resolved that the contract with the Community Payback provision with HPC be clarified; Councillor Howard to provide contact details to Ms Moorcroft (adviser)

It was resolved to approve payment of £16.71 to Councillor Howard for Community Payback refreshments (cheque to be authorised at next HPC meeting)

h. To Clarify arrangements re: Feast Cabins Fire Extinguishers Annual Service and approve necessary action

It was resolved that all HPC responsibilities and obligations with regards to Feast Cabins are listed and considered at next meeting of HPC.

It was resolved that Ms Moorcroft (adviser) arrange the required annual service of fire extinguishers as soon as possible - Councillor Howard to provide contact details

i. To Consider provision of HPC (only) designated website

It was resolved that Ms Moorcroft (adviser) source costings for designated HPC website for consideration at next meeting.

j. To Approve the attendance of Councillor Mounsey at YLCA Councillor Training event

It was resolved to approve the attendance of Councillor C. Mounsey at YLCA councillor training to be held 16 August at a cost of £115

k. To Consider action re: riverside grass cutting

It was resolved that by virtue of section 137 of the Local Government Act 1972, the grass cutting of

the riverside would be undertaken by HPC, as it considered that it would be bring a direct benefit to residents of the parish.

It was resolved to approve Backhouse Brothers as contractors for this work; at a cost of £160 for 12 cuts.

l. To Consider HPC activities for UCI Championships re: grant funding awarded.

It was resolved to accept the grant funding (£300) awarded Ms Moorcroft/Adviser to complete confirmation and return to HBC) –HPC activities to be considered at next meeting of HPC

m. To Approve HPC Bank Signatories

It was resolved that;

- Councillor H. Brown and Councillor G. Howard remain as HPC bank signatories
- Councillor J. Fairfoot be added as HPC bank signatory

n. To Confirm gross annual turn-over for financial year 2018/2019 and exemption from external audit.

It was resolved to confirm the gross annual turnover of Hampsthwaite Parish Council as £22090 and its exemption from external audit.

The Certificate of Exemption form External Audit was signed and dated by the Chairman and RFO

It was resolved that; due to the lateness of the hour the remainder of business was deferred to the next ordinary meeting of HPC:

39/2019. Hampsthwaite Parish Council Administration Matters:

a. To Consider Hampsthwaite Parish Council Internal Audit Report and necessary actions to address matters raised.

Due to the lateness of the hour this item of business is deferred to the next ordinary meeting of HPC:

b. To Consider attendance of Hampsthwaite Parish Council representative at YLCA Joint Annual Meeting

Due to the lateness of the hour this item of business is deferred to the next ordinary meeting of HPC:

40/2019. Councillor Activities:

a. To Note reports from outside bodies, councillor activities and training.

b. To Consider any action required arising from Item 40(a)

Due to the lateness of the hour these items of business are deferred to the next ordinary meeting of HPC:

41/2019. Highways

a. To Consider ongoing/current Highway issues

b. To Approve necessary action with regards to the above

Due to the lateness of the hour these items of business were deferred to the next ordinary meeting of HPC:

42/2019. To Note Correspondence Received

Due to the lateness of the hour this item of business is deferred to the next ordinary meeting of HPC:

43/2019. To Note matters for Information and items for next monthly meeting agenda

- VE Day 75th Anniversary
- Installation of a posting box on Village Room wall

- HAG dissolution

44/2019. To Confirm date, time and venue for next ordinary meeting of Hampsthwaite Parish Council

It was resolved to confirm the next meeting of Hampsthwaite Parish Council will be held on Monday 12 August 2019 at 7.15pm in the Village Room, Hampsthwaite.

Meeting closed at 9.35pm