

HAMPSTHWAITE PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 8 April 2019.

At 7.30pm in the Village Room

The Chairman opened the meeting by advising on the expectations for audio or visual recording of the meeting.

A resident informed the meeting about planning issues and the Local Plan.

A blue plaque has been installed outside the Village Room by the Village Society. A Social Meeting will take place on Friday night at the Memorial Hall with a performance by Gosforth Feet and all are welcome.

Apologies. *J.Jennings unable to attend due to her husband not being available for their children.*

Members of the Council: H.Brown (in chair), J.Fairfoot, J.Backhouse, M.Wray, G.Howard. M.Harrison also attended.

Declaration of Interest. *The Chairman asked if anyone had an interest to declare on any agenda items. J.Backhouse declared an interest in the tender for grass cutting on the Feast Field.*

Ongoing Issues

Grange Park flooding. *M.Harrison advised that a land drain would be installed in the next few weeks*

Brookfield Garth. *A meeting between H.Brown, M.Wray and M.Wildin of Stonebridge Homes. Items have been raised about flooding issues, cleaning the road, HGV deliveries and were noted. Progress on these matters is now awaited.*

Medieval Way. *Progress has been reported on the work, the stonemason has carried out his work and advice is awaited regarding the clearing of the paving stones, infilling with ballast (to be supplied free of charge) and wooden edging to be installed*

Elton Lane. *The outstanding planning application for HM9 has yet to go to planning committee. M.Harrison reported that the Inspector's letter to HBC regarding the removal of HM9 as an allocated site for development in the Local Plan, could be used as a material consideration for refusal of the planning application at planning committee*
Feast Field and Play Area. *Two quotes have been received one for £400 since with drawn and the second from G.Scruton for £450 which will be submitted to HBC for use of Commuted sums allocated to the Feast Field. Contracts for the work to be circulated to all Councillors for approval. H.Brown raised the point that the responsibility for writing a risk assessment for the work sits with the contractor not the Parish Council.*

The second quote for new fencing at the Sports Huts for £750 also to be claimed from HBC through Commuted sums was approved by a show of hands 3 for and 2 against.

The Clerk was to obtain suitable start dates. G.Howard is to obtain updated Commuted sums and HBC have confirmed that the work to the Feast Field will be covered. G.Howard was to send the estimated costs to HBC for clearance of the funds to the Parish Council.

Pestec have taken steps to remove the mole causing damage to the football pitches. See item 8.

Dog fouling leaflets. *The Clerk is to remind the dog warden about the leaflets which have not yet been delivered to the Chairman's home.*

Use of the Village Green for the Annual Scarecrow Display and Christmas Tree.

The scarecrows can be erected using the Feast Groups Insurance.

Signpost for the Nidderdale Way in the Churchyard. *The PCC have £1000 in Commuted sums for work. The costs for the sign for the legal fee have been reduced to £100.*

G.Howard would be the sole contact with the the Parochial Church Council for the sign in the Churchyard and the invoice is to be submitted to HBC for payment from Commuted sums.

Flooding issues in the village.

NYCC have responded to the issues raised on Hollins Lane. M.Harrison advised that work was continuing and that a grate was being put in to catch rubbish carried by flood water. The issue on Rowden Lane has been investigated and the owner was to contain any flood water on site. M.Harrison was to discuss with NYCC any further rectification work on the Hollins Lane flooding problem.

Consultation Meeting with HBC NYCC and Parish Councils. The minutes of the meeting have been circulated to Councillors.

Speed signs. The agreement for Parish Councils to erect Speed Signs was now operational and a copy of the report will be circulated. M.Harrison was to supply details of the preferred supplier.

District and County Councillors report.

M.Harrison reported on the Commuted sums, he advised that updated spreadsheets were being produced and funds for Village Hall were to be allocated. G.Howard thanked him for the information.

NYCC a consultation document of questions about the Harrogate District traffic congestion would be sent to all residents.

Highway Matters.

The Environment Agency has responded to say they are not responsible for the tree that is obscuring view for traffic using the Hampsthwaite Bridge but that the responsibility lies with the landowner. This tree is not in Hampsthwaite Parish Boundary but J.Backhouse agreed to speak to the landowner.

The HBC refuse lorry was using the Hampsthwaite Bridge to cross which was not on the scheduled route and M.Harrison agreed to speak to Environmental Services.

Financial Report

Balance by cash book

£5138.63 Action Group

£558.31 Medieval Way

£12610.66 Parish Council

£18307.60

Bank account

£18320.75-o/s£13.15=£18307.60

Invoices

Action Group

No. 1652 G.Blakemore sundries £9.46

No. 1654 Leeming Associates Planning advice on HM9 £300

Parish Council

No. 1654 Pestec mole work Feast Field £50

No. 1655 Yorks Water Feast Field £109.38

No. 1656 Y.L.C.A subscription £405

No. 1657 C.Moore sal/exp F/M/A £788

No. 1658 Backhouse Bros grass F/F £100

Total £1761.84

Approved for payment, proposed by J.Fairfoot, seconded by M.Wray.

Internal audit carried out and approved.

Appoint Grass cutting contractor for Village and Feast Field.

After some discussion and on the advice of the Clerk it was agreed that the contract for cutting the grass within the village could be let to Ray Skelton Harrogate Ltd with immediate effect.

It was agreed that the Clerk would contact Skelton's and ask for a quote for cutting the Feast Field grass. It was agreed that the Clerk would contact another contractor and request a quote for the village grass and the Feast Field grass. Financial Working Group. Work has progressed and the new Financial Regulations will be circulated for approval at the next Meeting.

Y.L.C.A. Membership this was approved for a further year.

Preferred contractor for minor works. To be discussed at another Meeting.

Planning Matters including footpaths

19/00418/FUL Approved for the demolition of a single storey extension, erection of a single storey extension and first floor extension and alterations to fenestration at Irestone, 3, Hollins Lane. No objections from Councillors.

19/00848/FUL, erection of single storey building for educational facilities at Hampsthwaite COE School. Comments concern about single pitched roof. A double pitched roof is less imposing and should be recommended.

Reports.

School Governors. None.

Memorial Hall. Copies of the accounts were circulated to Councillors and the Chairman signed on behalf of the Council.

YLCA. The Clerk advised that the new code of Audit Practice from NALC with their proposed amendments were in the interests of Parish Councils and should be supported.

Safer Neighbourhood. No report.

Date Protection.

G.Howard and J.Jennings will report at the next meeting

Neighbourhood Plan.

No progress.

Correspondence.

The item of correspondence was being dealt with by the Clerk.

Annual Governance and Accountability Return.

Following discussions Councillors were in agreement that AGAR 3 was the correct option.

Matters raised by Councillors

Village in Bloom. G.Howard has prepared completed information of the items in the village that could be included in the scheme. Suggestions were made that volunteers could be asked to help towards the upkeep of the various tubs, troughs and wall baskets. This would be discussed at the next Meeting.

Date for next Meeting and Annual Meeting 13 May 2019 commencing at 7pm.

Meeting closed at 9.15pm.

Items for next agenda: Financial Regulations, Schedules for Contractors, Speed

Activated signs,Village in Bloom,Sign for Church Yard for Nidderdale Way,

Fencing in Feast Field,Year End return, Internal Audit