

Minutes of Annual General Meeting

Notification of Meeting:

Notice of the AGM was posted on the Memorial Hall noticeboard and has been published in the local press

Apologies:

Hazel Jackson, Catherine Mounsey, Phil Scruton, Simon Webber, Shelley Nelson, Tony Binns

Present:

Geoff Howard (Chair), Peter Capel-Cure, Suzanne Capel-Cure, Stuart Jennings, Linda King, Mel Marshall, Pauline Robson, Dot Thwaite, John Carney, Jane Nami, Mozi Nami*, Margaret McLean* (*AGM only)

Minutes of last Meeting:

- Minutes agreed and signed as accurate by Chairman as a true record of that meeting.

Matters arising from Main Meeting:

- Confirmation given that Members without email access had received Minutes and associated papers.
- Extensive discussion regarding growing car parking problems with endorsement of signage strategy given.

Secretary's Report:

- Post now once more vacant

Treasurer's Report:

- PC-C once more produced a very comprehensive report and highlighted the net income for this last year of £24,625 as compared to £27,187 last year.
- The lower income, together with fewer grants than last year has resulted in our total income being some £8k lower than previously.
- Expenditure has increased, particularly with regard to electricity (rebate given last year), insurance (loss of no-claims following roof leak) and cleaning (first full year), but capital expenditure is broadly similar to previously.
- The property valuation has increased to a more realistic £700,000 and this may affect insurance contribution moving forward.

Peter was thanked for his very comprehensive and clear report and the hard work putting it together was acknowledged and appreciated.

Chair's Report:

- GH ran through his Chair's report – copy attached. He reflected in the fact that this was his fourth year and raised the issue of succession planning
- Geoff extended his thanks to everyone for their support in attending and giving up their time, and especially MM, PC-C and JM for all their hard work. He thanked everyone also for their complaints in that it is best to hear these from friends who will help sort them out than have hirers think them but just stay away.
- A fruitful discussion on how to attract more involvement followed including the possibility of inviting representatives of each geographic area in the community to serve as a Public Members (a suggestion which immediately prompted MN to offer himself up for the High Street). It was agreed to pursue this idea further
- It was further suggested that to attract greater involvement generally, especially in view of the number of new residents, we should produce and distribute a Memorial Hall News-sheet, perhaps annually. This could be used to inform about the general workings of the hall, invite involvement, promote the Local Lotto and explain the car park issues for example.
- The hall improvements made this year were described and results of the survey for further improvement noted, including confirmation that we press ahead with the plans for the refurbishment of the toilets
- SJ wished to express, on behalf of the group, his appreciation for the work done by the Chair and asked that it be Minuted.

Election of Hon. Auditor:

- S. Vasey has kindly agreed to continue so he was proposed and his appointment carried unanimously.

Suspension of Existing Committee and Handover to Memorial Hall President

President's Comments:

- TB unable to attend but reported his that view that all appeared to be well
- He sent word that he too was increasingly concerned with regard to car parking problems currently being experienced and suggested the use of windscreen stickers for regular offenders.
- A proposal from the floor was received that all current Officers should stay in post and all agreed to do so.

Election of Memorial Hall Management Committee for 2019 to 2020:

- **Village Groups:** not all represented and some minor changes -see list below
- **Public Members:** see below and discussion regarding are representations above. Mozi Nami welcomed as a new Public Member who will represent High Street interests.
- **Officers:** unchanged
- **Sub-group:** unchanged

Closing Remarks:

- GH thanked those present for their continued support.
- A full list of Management Committee Members is attached below.
- All Minutes and related papers for Memorial Hall meetings are now posted on the village web site at <http://www.hampsthwaite.org.uk/memorialhall/687>

Memorial Hall Management Committee 2018 to 2019:

- **Officers:**
 - **Chair:** Geoff Howard
 - **Vice Chair:** Phil Scruton
 - **Treasurer:** Peter Capel-Cure
 - **Bookings Sec.:** Mel Marshall
 - **Secretary:** vacancy
- **Village Organisation Representatives:**
 - **Drama Group:** Colin Mawson
 - **Film Nights:** Catherine Mounsey
 - **Gardening Club:** Linda King
 - **Hampsthwaite Feast:** unknown
 - **Hampsthwaite Show:** unknown
 - **Indoor Bowls:** Dorothy Thwaite
 - **Methodist Chapel:** Pauline Robson
 - **Parish Church:** Shelley Nelson
 - **Parish Council:** Geoff Howard
 - **Snooker Club:** Simon Webber
- **Village Society:** Vicki Dixon
- **Women's Institute:** Jane Nami
- **Public Members**
 - Suzanne Capel-Cure
 - John Carney
 - Stuart Jennings
 - Mozi Nami (High Street)
- **Sub-Group**
 - **Chair:** Geoff Howard
 - **Vice Chair:** Phil Scruton
 - **Treasurer:** Peter Capel-Cure
 - **Bookings Sec.:** Mel Marshall
 - **Secretary:** vacancy
 - **Indoor Bowls:** Dorothy Thwaite
 - **Public Members:** Stuart Jennings, John Carney

Annual General Meeting – Monday 25th March 2019 - Chairman's Report:

I now complete my fourth full year as Chair of the Memorial Hall Management Committee. Should we set a maximum number – of 5 perhaps? We still do not have representation from every village group, we continue to be short of Public Members and attendance at meetings is variable – do we need a change of leadership?

Hampsthwaite Memorial Hall belongs to the whole community : we extend a welcome to new residents and invite people to come forward and offer their services and support.

I am pleased to report another very successful year but I will repeat once more that this doesn't just happen: it is the result of constant monitoring by the Management Committee and continued support from the organisations they represent. It is the result of the often unsung efforts of the Principal Officers: Vice Chair (*Phil*), Booking Secretary (*Mel*) and Treasurer (*Peter*). And its continued success depends on new volunteers stepping up when the need arises.

Thanks are due to *John* for continuing with the essential work he does associated with event preparation and I wish also to record our thanks to *Debbie* for the time she was with us as our new Secretary. Sadly her personal commitments have meant she has been unable to continue, with the result that we are once more in need of a volunteer for this post..

Hall improvements have continued. We have replaced our ageing dishwasher and the Players have funded two motorised stage back-cloths. A Fire Alarm system has been installed and we have contracted with LogicCare to have all systems regularly monitored and maintained. The Memorial Hall is now well resourced to cater for weddings and other significant occasions with additional catering sundries, a marquee-type lining for the main hall ceiling and a 'star-cloth' curtain to provide a stage back drop for bands etc.

Our contracts with '*Janina's Professional Housekeeping Service*' for twice weekly cleaning (Friday and Monday mornings), and '*Cathedral Hygiene Services*' to cover our legal requirements continue satisfactorily. We continue also to provide an operating base for the Community PayBack Team whose assistance we are able to call on for general clearing, cleaning and painting around the hall, as part of their commitment to community work in the village.

To help us fund some of these improvements we have registered the Memorial Hall as a '*Local Good Cause*' with the Harrogate '*Local Lotto*'. Take up has been slow however and will have to increase if we are to be allowed to continue – of those trailblazer few who have given support thus far several have been winners!

And for the future - the survey to seek views of how we may further improve the hall has been repeated. Top 3 items this year are: Refurbish Toilets, Establish a Youth Club, Extend Back Stage Area. In addition, there has been some comment in meetings that we may soon have to refit the kitchen if we are maintain our high standards. We would envisage such a development would include the establishment of proper bar facilities in the Servery area (e.g. glasses storage, flash-cooler, beer pumps etc.). We now await a response from HBC to confirm their promises of funding from the new housing developments.

Geoff Howard – 20th March 2019

- The Local Lotto: Search for Memorial Hall on the HBC Lottery site, click on the link posted on our village web site or go directly from here - <https://www.thelocalotto.co.uk/support/hampsthwaite-memorial-hall>
- All Minutes and Agendas for the Memorial Hall are now posted on the village website at <http://www.hampsthwaite.org.uk/memorialhall/687> and all Policy documents at <http://www.hampsthwaite.org.uk/memorialhall/548.a>
- A history of the Memorial Hall, with illustrations can be view on the village website at <http://www.hampsthwaite.org.uk/villagehistory/392>
- Details of the Energy Efficiency Refurbishment project can be viewed on the village website at <http://www.hampsthwaite.org.uk/memorialhall/584>

